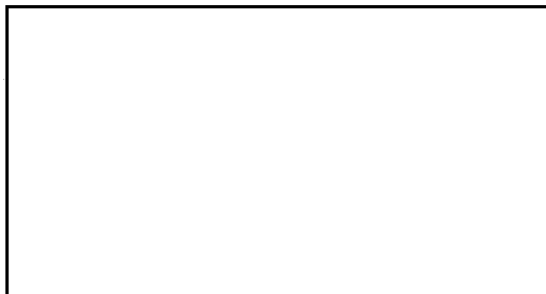


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28 March 1955

MEMORANDUM FOR: Chairman, CSPB Support Committee

SUBJECT: EE Division Operational Program, FY 1956

1. In accordance with your instructions on 21 March 1955 no contact was made with EE Division representatives in the review of subject document.
2. The EE Division Operational Program, FY 1956, is silent on the subject of training support requirements. Since some projects are new, and since some continuing projects and FI programs provide for additional personnel requirements in FY 56 and FY 57 over the FY 55 strengths, it would seem that some training support to EE is required in order to accomplish the objectives set forth in the operational program.
3. Even though the numbers of additional personnel required to accomplish the objective of the operational plan are relatively small, review of the projects indicates that a high degree of professional competences, in varied fields, are represented by the tasks contemplated. Since the objective of training support is to ensure that operational failures do not result as a consequence of inadequate training and preparation of Agency personnel, it is urged that the development of training requirements proceed from a qualitative analysis of the manpower committed to each project in terms of his qualifications to carry out the specific task involved in each case.
4. The Office of Training would welcome an opportunity to be of assistance to the EE Division in connection with the development of training requirements in support of the EE operational program.
5. In view of the foregoing it is recommended that the following questions be raised at the DD/P Review Board meeting to consider the EE Division Operational Program:

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- a. In the development of the operations plan, was consideration given within EE Division to requirements for training of the personnel assigned or to be assigned to the various projects? If so, are there, or are there not training requirements which must be met before the program can be put into effect?
- b. If the answers to the above questions are; (a) negative for the first and (b) affirmative for the second, will the EE Division prepare a training annex to its Operational Program and coordinate it with the Office of Training as a condition precedent to final approval by the DD/P Review Board?

FOR THE DIRECTOR OF TRAINING:

5/

Chief, Plans & Policy Staff

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